

NOTICE OF BUSINESS 2011 ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of the Westmorland County Football Association Limited will be held in the Assembly Room, Town Hall, Highgate, Kendal on Thursday 16 June 2011 at 7.15pm.

You are requested to register by 7pm.

.....
By order of the Board of Directors
Peter G Ducksbury
Company Secretary
23 May 2011

AGENDA

The President to take the Chair

1. President's Opening Remarks
2. Apologies for Absence
3. Voting procedure
4. To confirm Minutes of the Annual General Meeting held 10 June 2010 (copy enclosed)
5. Matters Arising from these Minutes
6. To receive the Annual Report (copy enclosed)
7. To receive the Financial Report
 - Benevolent Fund dated 31 December 2010 (copy enclosed)
 - Business Fund dated 31 December 2010 (copy enclosed)*
 - Appointment of Auditors for 2011
8. To appoint Scrutineers (if required)
9. Election of Officers (copy enclosed)
10. Alteration to Membership Rules (none)
11. Alteration to Cup Rules (copy attached for information)
12. Presentation of Awards and Certificates
13. Draw for Invitation Trophy 2011/12
14. Other Business as notified to the Company Secretary by noon 16 June 2011
15. Compulsory Personal Accident Insurance
16. To close the meeting

*Copies of the full accounts are available upon request from the Company Secretary.

WESTMORLAND COUNTY FOOTBALL ASSOCIATION LIMITED

ANNUAL GENERAL MEETING

2010

Minutes of the proceedings of the meeting held in the Assembly Room, Town Hall, Highgate, Kendal on Thursday 10 June 2010 at 7.15pm.

PRESENT:

President:	T B Huck
Vice Presidents:	M A Crossley and R W Wilkinson
Chair:	G Aplin
Vice Chair:	J R Capstick
Company Secretary / Executive Officer:	P G Ducksbury (Secretary)
Council Members:	D Blair, J R Cotter, P D Hayton, W B Johnson, P A McDonnell, D O'Callaghan, J Robinson and G A Roe
Football Development Officer:	A J Panter
Referees' Development Officer:	A Young
Leagues:	Westmorland League sponsored by Bluefin, Kent Valley Junior League
Senior Clubs:	Alston Moor SC FC, Ambleside United FC, Appleby FC, Braithwaite FC, Burneside FC, Burton Thistle FC, Carvetii United FC, Coniston FC, Dent FC, Endmoor KGR FC, Esthwaite Vale United FC, Greystoke FC, Ibis FC, Kendal County FC, Kendal Town FC, Kendal Town Ladies FC, Kendal United FC, Keswick FC, Kirkby Lonsdale FC, Kirkby Thore FC, Kirkoswald FC, Langwathby FC, Lunesdale United FC, Milnthorpe Corinthians FC, North West Water FC, Penrith FC, Penrith Rangers FC, Penrith Saints FC, Sedbergh Wanderers FC, Shap FC, Staveley United FC, Ullswater United FC, Wetheriggs United FC, Windermere SC FC
Youth Clubs:	Ambleside United JFC, Barrow Celtic JFC, Burneside YFC, Dent JFC, Grange and District YFC, Grange United YFC, Heathwaite YFC, Heathwaite United JFC, Ibis YFC Kendal Untied YFC, Kendal United Colts YFC, Kendal United Dynamos JFC, Kendal United Rockets JFC, Kirkby Lonsdale Colts JFC, Kirkby Stephen JFC, Milnthorpe and District JFC, Milnthorpe Girls JFC, Milnthorpe United JFC, Wattsfield YFC, Wattsfield United JFC, Wattsfield Wanderers YFC

APOLOGIES: C Davidson (Milnthorpe Corinthians FC – Club Business)

Ref: 2010/AGM/...

1. President's Address

In welcoming everyone to the 113th Annual General Meeting the President paid tribute to M Allen (Appleby FC), Councillor E Braithwaite (Sponsor Youth Fair Play Award), T Hadwin (Kirkby Lonsdale FC), J Lishman (Ambleside United FC/Grasmere FC, ex Westmorland County FA Council Member), B Metcalf (Bridge Hotel FC/Burnside FC), J Richardson (Netherfield FC), A Troughton (Victoria SC) who died during the year and the recent tragic events in West Cumbria. Members stood in silent tribute.

He recorded his privilege and honor to be President of the County FA a well run, and organised organisation and thanked Officers, Council and Staff for their work during the year.

He congratulated Chair – Gary Aplin on his work with The FA, Peter Ducksbury and his staff for their outstanding contributions.

He thanked all volunteers involved in the game in the county who make our work in the National Game so successful and made particular reference to the Kent Valley Junior League on their outstanding contribution providing football for ‘young people’.

2. Voting Procedure

The Company Secretary outlined the Voting Procedure for the meeting.

3. Minutes of the 2009 Annual General Meeting

The Minutes of the Annual General Meeting held on 11 June 2009 having been circulated were taken as read, confirmed and signed as an accurate record of the proceedings.

4. Matters Arising

There were no matters arising.

5. Annual Report 2009 / 10

The report outlined in detail the significant achievements during the year and was adopted with thanks.

6. Financial Report

a) Benevolent Fund 2009

The audited accounts for the period 1 January – 31 December 2009 having been circulated were taken as read and accepted.

b) Business Fund 2009

The audited accounts for the period 1 January – 31 December 2009, prepared by Accountants C Mitchinson and Co, having been circulated were noted.

c) Appointment of Auditors 2010

On recommendation from the Board of Directors, Stables Thompson & Briscoe were appointed as the Company's Auditors for 2010 as they were significantly less expensive than their predecessors.

7. Appointment of Scrutineers

Scrutineers were not required.

8. Election of Officers

There being no nominations the following were duly elected until 2013:-

President: T B Huck
Vice Chair: J R Capstick
Council Members: J R Cotter, P D Hayton and G A Roe

9. Alteration to Membership Rule 2010

The Company Secretary outlined changes:

- Rule 5
– Medal Competitions (set fee for Medal Competitions in accordance with mandatory FA rules)
- Rule 18
– Registration of Players (change in block registration process)

All were accepted and approved.

10. Alteration to Cup Rule 2010

The Company Secretary outlined changes to:-

Referee and Assistants Referee Expenses, Venue for ties, Minor Cup, Dallam Tower Cup / Tesco Boys Under 13 Cup / S M Jones Trophy – Kick Off times and Qualification of Players, Rules for a Under 11 Competition were introduced.

All noted.

11. Presentation of Awards

The following awards were presented:-

a) Senior Fair Play Award

Dent FC

b) Elizabeth Braithwaite – Junior Fair Play Award

Winners: Heathwaite United JFC
Under 14: Milnthorpe Town JFC
Under 16: Ibis United YFC

c) FA 50 Year Service Award

J R Capstick (Westmorland County FA), J R Cotter (Westmorland County FA) and R Holmes (Kirkby Stephen JFC)

d) Referees Continuous Service Award

- 25 Years – P G Ducksbury
- 40 Years – G Aplin
- 50 Years – W B Johnson

e) The FA Community Awards presented by McDonalds

i. The FA Charter Standard Community Club

Milnthorpe Community FA

ii. The FA Charter Standard Development Club

Kendal United JFC

iii. The FA Charter Standard Club

Lunesdale United FC

iv. Coach of the Year

P Graham (Wattsfield YFC)

v. Volunteer of the Year

T Pryor (Kendal United YFC)

vi. Young Volunteer of the Year

K Lupton (Young Leader)

vii. Outstanding Contribution to Community Football

T Jackson (Kent Valley Junior League / Heathwaite YFC)

12. Invitation Trophy 2010 / 11

The draw for the completion was as follows:-

1st Round – Sunday 5 September 2010 (Kick Off 2pm)

Keswick FC v Kendal County FC
Kirkoswald FC v Ambleside United FC

Final Date to be confirmed

Keswick FC or Kendal County FC v Kirkowsald FC v Ambleside United FC.

13. Vote of Thanks

The Vice Chair proposed a vote of thanks to the Board of Directors, Officers, Council, Company Secretary / Executive Officer and Staff for their work during the year. He also thanked the President for conducting the meeting.

14. Presentation

The Executive Officer, Football Development Officer and Referees Development / Competition Officer presented details on the Association's achievement's in 2009 / 10 and plans for 2010 / 11.

There being no further business the meeting closed at 8.30pm.

Date Signed

The following were fined for failing to attend the AGM:- Kendal and District Sunday League, Kendal Celtic FC and Kendal Red Socks FC.

ANNUAL REPORT

Introduction

In this, the Association's 114th year, the growth of the game and opportunities for everyone to be involved in the game remain a high priority, we continue to buck the national decline in the 11-A-Side adult game. Many people give a huge amount of time and energy to the game that they love as volunteers for which we are very grateful. The FA's continued support has seen the Association's work in grassroots football grow significantly.

County Strategy 2008/12

As we enter the final year of our 2008/12 draws to a close, many of our strategy's challenging targets have been achieved, much thanks to significant funding from The FA.

Council

Council and its Committees oversee the governance and smooth running of the game in the county. Meetings were well attended throughout the season. The policy/decision making process was often lively and well debated, although always in an interest free manner.

The Board of Directors controlled the Association's finances and management of staff, with Council and Committees continuing their responsibilities for managing football matters by making policy for professional staff to implement.

Council and Board of Directors have been led throughout the year by Chair, Gary Aplin, who has also been the Association's Representative to The FA where he serves on the Women's, FA Trophy, Rules and Discipline committees.

The Football Foundation

The Football Foundation is a registered charity established to improve pitches and facilities in grassroots football. Funding is provided by football (The FA and FA Premier League) and Government (Sport England Lottery Fund). The Association has given advice on a number of projects and supported a number of applicants. Total investment into facilities is over £1.5m since The Foundation was established.

Many clubs and organisations have received revenue grants, but despite lots of publicity, it is disappointing that more youth clubs and schools have not benefited from the Build the Game schemes.

Office Accommodation

The Association has secured new Headquarters on Appleby Road, Kendal and is currently undertaking major refurbishment work to create meeting rooms, classrooms, office accommodation and much needed storage.

The project has been funded by a grant from The FA, sale of Angel Court and Association balances.

Big Grassroots Football Survey

The fourth annual County FA online survey was completed. Once the data was analysed it highlighted 78% of respondents rated the County FA as Good → Excellent in Managing the Game.

Top priorities to improve the perception of the County FA were:-

- Tackling abusive behaviour towards young players and referees
- A qualified referee for each organised match
- Creating a safer environment for young people
- Implementing safeguarding
- Administering the game

Football Development

The Football Association's major investment into the development of the game has continued and the county has made significant achievements in the past year in the following areas:-

- **Club Development**

The 2010/11 season saw the implementation of a change in the Charter Standard renewal process. All Charter Standard Clubs now receive an annual health check visit from the Westmorland County FA to ensure their volunteer registers are up to date as well as providing support and any relevant training required for new volunteers. This process began in August 2010 with many clubs receiving their visits and going on to complete the annual health check following receipt of their action plan. The annual health check process is designed to make renewals for Charter Standard Clubs a less onerous process and also to ensure that the high standards set with the initial award of Charter Standard status are consistently met year on year.

As part of their ongoing commitment to raising standards and creating better players, the Kent Valley Junior League achieved Charter Standard League status in February 2010 with the 2010/11 season being the first season of delivery for their development plan. To support their development as a Charter Standard League, the Football Foundation Grow the Game scheme awarded a grant to the Kent Valley Junior Football League which provides funding for coaches of new teams to obtain the necessary qualifications for Charter Standard.

- **Coach Education**

The following courses have been arranged during the year to assist in the development of coaches in the county:-

Course	No. of Courses	Male Candidates	Female Candidates
Level 1 Award in Coaching Football	2	37	5
Emergency Aid	6	66	5
Safeguarding Children	3	66	5
Age Appropriate Introductory Module	1	8	1
Youth Award Module 1	1	11	3
Junior Football Organisers	2	17	8

- Girls and Women's Football

A number of Girls School festivals have been run for Under 11, Under 12 and Under 14 age groups across the County.

South Lakes Girls League continues to develop and now offering Futsal during the winter months to ensure girls keep playing. A Futsal competition took place this season and was very well received; this will be rolled out more next season to assist with the recruitment and retention of players. The League is working towards the Charter Standard League Award.

A number of School club links have been supported by Charter Standard Clubs with the aim of recruiting new girls into local club football. Westmorland County FA have worked with South Lakes School Sport Partnership to establish girl's football in Windermere, with taster sessions and assemblies leading to regular football sessions for girls. The aim is for these girls to enter the South Lakes Girls League next season.

The Cumbria Women's League continues to give a female player pathway for local women's team Kendal Town to play county league football. Kendal Town were League Cup Winners for season 2010/11. Following a season of friendly fixtures, Milnthorpe Corinthian Ladies will also be entering the County League next season enabling more girls and women aged 16 and over to have the opportunity to continue playing into open age football.

Season 2010/11 has seen the Cumbria Girls Centre of Excellence participate in a full fixture programme for the third successive year, involving fixtures against North West and North East Centre of Excellence teams. 20% of girls involved in the Centre of Excellence during season 2010/11 in the age groups Under 10, Under 12, Under 14 and Under 16 were from Westmorland. Once again this season, players from the Centre have attended England Under 15 and Under 17 training squad camps. The Association continues to provide full administration support to the Centre. Due to the restructure of the Centre of Excellence programme, the Cumbria Centre will not continue next season; a bid for a 'Player Development Centre' will be submitted.

- Disability

The 2010/11 season saw the development of the first football club for adults with learning difficulties and disabilities in Westmorland. Working in partnership with the Oaklea Trust and Riversiders Community Group, the Westmorland County FA have delivered a regular programme of coaching with the group meeting every Wednesday evening at Kendal Leisure Centre for a one hour session which includes structured coaching and small sided games.

The programme looks at developing the ability of the players and also the fun side of getting together in a facility which is both accessible and warm throughout the year and creating that chance to play and test themselves against different opposition. The team travel down to Blackburn monthly to put the skills and team work they have learned into a round robin tournament. Through these working relationships, we can ensure good quality development of the disability football pathway and best use of financial resources to continue the growth in football for disabled people. This has also provided the opportunity for the group to have a go at all aspects of football from the admin side and organising, to coaching and refereeing with the focus being on development of the player on a whole.

The development team continue to develop links with Cumberland FA and Active Cumbria to begin the delivery of a Cumbria-wide ability counts league. Discussions are ongoing with

local partners, occupational health units, day care centres and schools to identify potential participants, coaches and volunteers in addition to those involved with Riversiders FC.

Aims for the 2011/12 season of the project are to provide regular football opportunities for both adult and youth disabled players who are unable to take part in mainstream football opportunities with a view to participating in the Cumbria Ability Counts League.

- County Development Centre

During the 2010/11 season, the Westmorland County FA continued to provide the Under 16 and Under 18 representative squads. 7 members of the 2009/10 Under 16 squad went on to represent Westmorland County FA at Under 18 level in the 2010/11 season and it is anticipated that many of the current crop of players will make the same transition in the 2011/12 season.

Due to a weather affected season, the under 16 squad took part in only one friendly fixture running out convincing 5-1 winners away against Cumberland FA. Our thanks are recorded to coaches, Richard Axford and Phil Graham.

- School Holiday Courses/Events

Westmorland County FA and Morecambe FC Community Sports Trust have joined together to provide Football Fun Days; these sessions provide opportunities during the school holidays for any young players (boys and girls aged 5 - 12 years) wanting to play football, learn new skills and above all have fun!

The sessions take place across Westmorland at various venues and within each fun-packed day you can expect skills sessions, competitions, quizzes, fun games, the World Cup and lots more.

The sessions have seen over 300 young players take part in the skills sessions and small sided games. These sessions look at improving players but also introducing new players feeding into teams that are currently not playing in local youth football.

To help develop the next generation of football volunteers, a Junior Football Organisers course was delivered in Kirkby Lonsdale and Kendal to students of Queen Elizabeth and Kirkbie Kendal School. The course gives the young people a chance to experience involvement in football coaching, administration and refereeing. The course culminates in the young people delivering small sided festivals in their schools as well as working with the Community Coach around the county. Westmorland County FA also continue to provide the leadership and volunteering group which provides a training event during the Easter holiday to support our young volunteers. Following this one male and one female volunteer are selected to represent Westmorland at The FA National Leadership and Volunteering Camp. Our volunteers selected to attend the 2010 National camp were Joel Law and Natalie Saunders, both of who are actively coaching within their club as well as supporting on delivery of Westmorland County FA initiatives, fun days and delivering leadership events for the 2010/11 young leaders.

- School Coaching and Club Links

With the employment of the Community Coach the opportunities opened to continue our player development by offering schools the chance to receive high quality coaching that focuses on developing the core skills of agility, balance, co-ordination and speed

(Fundamentals of movement). The emphasis is to work on these skills in a fun and challenging way to give children a positive first experience of sport. Football and Multi-skills sessions are delivered to create a county wide structure that develops these abilities and increases involvement both in Football and sport in general. The sessions have ranged from in-school curriculum time to after school clubs where the Community Coach has helped and shown the participants skills and tricks while keeping the emphasis on fun sessions which they may want to carry on out of school.

Representative Matches

In the Northern Counties Senior Competition, Kendal County represented the Association. The team lost in a close game against West Kirby from Cheshire FA 0 – 1 in a repeat of last season's fixture.

In the FA County Youth Cup, the Under 18 team lost against East Riding FA in the 1st Round (home) 0 – 4. The side had a poor season losing all fixtures in the Association of Northern Counties Youth Competitions. Manchester (home) 1 – 5, Durham (away) 0 – 10, Cheshire (away) 0 – 3 and Cumberland (away) 0 – 5. Our thanks are recorded to the coaching staff, Mark Simpson, Richard Close and Ian Bigland.

Members of the County Match Committee under the chair of Paul Hayton were responsible for the administration throughout the year, and most attended games regularly.

Cup Competitions

The 2010/11 competitions were completed as follows:-

- Senior Challenge Cup
Corinthians v Kirkoswald 0 – 2
(Kirkoswald won 4 – 3 on penalties)
- Benevolent Trophy
Appleby v Wetheriggs United 1 – 5
- Junior Cup
Arnside v Kendal United 2 – 1
- Invitation Trophy
Kendal County v Kirkoswald 3 – 1
- Sunday Cup
North West Water v Castle Rangers 2 – 1
- Minor Cup
Ibis v Milnthorpe and District 2 – 0
- Tesco Under 16 Girls Cup
Ibis Celtic v Barrow Celtic 1 – 3
- Tesco Under 14 Girls Cup
Barrow Celtic v Ibis Celtic 0 – 2

Referees

- Recruitment

The recruitment of referees in the County has increased in 2011 (54) registered referees from 2010 (49) registered referees. We currently have 12 male Level 9 trainee referees and 2 female Level 9 trainee referees. The National Game target of 54 male registered referees was achieved but The County FA failed to achieve 2 female referees. The National Game target for season 2011/12 is 60 male registered referees and 2 female registered referees.

- Referees Development Group

Season 2010/11 has been very successful for the members of the development group. Most of them officiated in County Cup Finals and three have successfully been promoted to Level 4 and will begin refereeing within the National Pyramid system subject to passing The FA fitness test.

The County has hosted some fantastic guest speakers who discussed relevant referee's matters and offered great advice to the members, including:

- Terry Heilbron – Former top flight Football League Referee , refereed 1999 Football League Cup Final – discussed his incidents and experiences as a referee
- Dean Mohareb – FA Premier League Assistant Referee and National Referee Manager at The FA – delivered a presentation on Handball.
- Keith Hunton – Former Carlisle United FC and Workington FC Goalkeeper, former manager of Workington FC, Level Two FA Tutor and Contributory League Assessor – delivered a presentation on Recognising Challenges

Twenty Referees from Westmorland attended the joint RAFA event at Cumberland FA in March 2011, where the Premier League's Youngest Referee (26 year old) Michael Oliver was the guest speaker for the evening. He delivered three sessions, Keep It Simple - Keep It Safe, Player Management and Refereeing on the Premier League. Michael then gave an excellent presentation and answered questions in an open and honest manner about refereeing on the Premier League including the highlights, issues and problems.

- Referees Promotion

John Higgins	Level 6 to 4 (subject to successful FA fitness test)
Geoff Coleman	Level 6 to 4 (subject to successful FA fitness test)
Peter Leonard	Level 6 to 4 (subject to successful FA fitness test)
Andy Newell	Level 6 to 5
Mark Spencer	Level 7 to 6

The County FA would like to congratulate all the above referees who have successfully been promoted.

- In Service Training

The Westmorland County FA and Westmorland Referees Association joined together for training events on three occasions in 2010/11; the sessions were well received by all whom attended.

The County FA held a consultation event with the referees in March to discuss the delivery and frequency of the in service training events and as a feedback session for the referees to suggest any changes to training. It was agreed the style of the sessions and delivery was excellent and the referees were very happy with the quality of training received. The referees felt there should be more in service training events and it was agreed for season 2011/12 more events would be provided.

Awards

A number of awards are available to clubs and volunteers from The Football Association, and many of them will be presented at the Annual General Meeting. Congratulations to the winners of each award. We recognise the huge amount of work done by volunteers and are keen to support them in this work and urge you to nominate those people who do so much for the game in the County.

Discipline

Misconduct of clubs, players and officials was administered in accordance with The FA Regulations. The number of cases dropped from the previous season to 604 Cautions, 78 Send Offs, 28 Misconduct and 59 NDO's charges were dealt with. In accordance with The FA's Appeal procedure, the Association dealt with Personal and Correspondence Hearings. The Regulations require clubs to deal with discipline cases with a prescribed timescale and a number of clubs have failed to meet these deadlines this season.

Of the 604 Cautions, 228 participants received one, 64 two, 30 three, 23 four, 9 five and 6 six.

Discipline Committee meetings were held regularly throughout the season. G Aplin, J R Cotter and P D Hayton chaired the committees. Council Members, except registered Referees, attended on rota, as it is important for these Committees to maintain their independence.

Match based discipline was introduced for Step 7 Leagues and will roll-out to all open-age football at the start of the 2011/12 season.

Respect

The Association is particularly concerned by the indiscipline from the touchline in youth football and introduced the Respect Ambassadors programme to support our work in providing a safe and enjoyable environment for young people to play and referee the game. The South Lakes Girls League and Westmorland League joined the programme and training has been given to their clubs, captains and referees.

Sponsorship

The Association obtained sponsorship from Tesco for the Under 16 Girls Cup, Under 14 Girls Cup and Under 13 Boys Cup and equipment through Umbro, but the Association continues to struggle to obtain sponsorship for competitions and other activities, particularly in the current economic climate.

The growth of football in the County gives many commercial opportunities and these will be continually explored.

The local press – Westmorland Gazette, Cumberland and Westmorland Herald and Barrow Evening News have supported the Association's activities very well throughout the year.

Website

Our website www.WestmorlandFA.com is an essential means of communication to our customers in promoting our activities.

Bereavements

It is with great regret that I have to inform you that the following people died during the year:-

Bill Goulding (WCFA Life Member/Corinthians FC)

Peter Braithwaite (Kirkby Stephen FC/WCFA Representative Team)

Both made significant contributions to the game and will be missed by many.

Complaints

The Association received 3 complaints during the year which were dealt with in accordance with its open, accountable and transparent complaint's procedure.

Staffing

Annette Monks continues her employment as Clerical Assistant and Bridget Ducksbury on a voluntary basis in the same capacity.

Helen Aitchison is employed as Cumbria wide Women and Girl's Football Development Officer in a joint appointment by Westmorland County FA and Cumberland FA.

Adam Panter (Football Development Officer) and Alan Young (Referees' Development Officer/Competitions Officer) continue their work in developing and governing the game.

Dan Ferguson was appointed as Community Coach and works raising standards and raising the profile of the Association in clubs, schools and the local community.

Peter Ducksbury continues in his role as Company Secretary / Chief Executive.

The roles and responsibilities of each member of staff are clearly defined and although funded by The FA, employed and monitored by the Company's Board of Directors.

The Association continues to build on its success and is confident of the future. We strive to enhance the service provision to the game in the county.

The Association's sincere thanks, gratitude and appreciation to the staff and volunteers for their outstanding contribution to the administration/governance of the organisation, development and success of the game in the county.

As servants of the game it is a huge responsibility for us all, but a great honour and challenge. We are inspired by the power of the modern game and the dedication, commitment and passion of the people, who play, coach, referee, administrate, and watch our national game – volunteers without which the game would not be so successful.

We must not rest on our laurels, football will continue to change and we must change with it. Everyone in football must pull together and build on the fantastic work that is being done today to ensure that everyone gets the best possible experience from taking part in this wonderful game.

Equality Policy

As the governing body of the game, within its boundaries, the Westmorland County Football Association is responsible for setting standards and values to apply throughout the game at every level. Football belongs to, and should be enjoyed by, anyone who wants to participate in it.

The Westmorland County FA's commitment is to confront and eliminate discrimination whether by reason of gender, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability and to encourage equal opportunities.

The Association is currently working towards the Equality Foundation Stage application, which is fully supported by the Directors, Officers, Council and Staff.

FINANCIAL REPORT

The Association's Limited Company's business is carried out through the Business Fund and spending controlled by the Board of Directors. They are also Trustees of the Benevolent Fund and manage that account.

The year has seen the Association continue to invest significant funds into the game in the county. Membership fees have been maintained at affordable levels.

Financial Reports have been prepared and audited by the Company's Accountant Thompson, Brisco and Stables in accordance with current Company Law for the following periods:-

- 1 January to 31 December 2010 (Business Fund)
- 1 January to 31 December 2010 (Benevolent Fund)

A copy of the abbreviated Directors' Report for the period are provided, with Directors and Council Members having received full copies of the accounts. If you require a full copy for your information, please contact the Company Secretary who will gladly furnish you with a copy.

The Football Association continue to provide significant financial support to the Association – including Administration, Staffing, Development, Referees Training and equipment. Their financial commitment to the National Game and the work currently being done in the counties remains unchanged which will continue until at least 2012.

The Association made a small working loss on the year; this was budgeted by the Board of Directors and in view of the worldwide trading recession and reduction in interest rates kept to a minimum.

The Benevolent Fund continues to receive funds and provide support to both past and current members in time of hardship.

APPOINTMENT OF AUDITORS FOR 2011

Stables Thompson Brisco were appointed as Auditors in 2010 and the Board of Directors' recommend their appointment for 2011.

YORKSHIRE BANK, KENDAL
BENEVOLENT FUND CURRENT ACCOUNT

Income and Expenditure Statement 2010

	2009		2010		2009		2010
		Income		Expenditure			
					£		£
		FA Grants	0.00	FA Grants	0.00	FA Grants	0.00
		Cup Finals	454.00	Grants	250.00	Grants	250.00
		Interest	0.00				
		Insurance Commission	0.00				
		Donation	12.00				
			<u>0.00</u>		<u>0.00</u>		<u>250.00</u>
		Expenditure over Income	<u>0.00</u>	Income over Expenditure	<u>0.00</u>	Income over Expenditure	<u>216.00</u>
			<u>0.00</u>		<u>0.00</u>		<u>466.00</u>
		Transfer from Bank	<u>£ -</u>	Transfer to Building Society	<u>£ -</u>	Transfer to Building Society	<u>£ -</u>
		Deposit Account	<u>-</u>	Deposit Account	<u>-</u>	Deposit Account	<u>-</u>

WESTMORLAND COUNTY FOOTBALL ASSOCIATION
BENEVOLENT FUND
BALANCE SHEET AS ON 31 DECEMBER 2010

	Balances at 01/01/2010 £	Surplus (Deficit) for Year £	Transfers £	Unpresented Cheques £	Balances at 31/12/2010 £
Skipton Building Society, Kendal					
Benevolent Fund Deposit Account	3358.28	2.94	-	-	3361.22
Yorkshire Bank, Kendal					
Benevolent Fund Current Account	127.01	216.00	-	-	343.01
	<u>3485.29</u>	<u>218.94</u>	<u>-</u>	<u>-</u>	<u>3704.23</u>

PS

P G DUCKSBURY
 Executive Officer

The foregoing financial statements are prepared from the records as supplied and the explanations given to us and in our opinion give a true and fair view of the Benevolent Fund at 31 December 2010 and of the deficit for the year then ended.

Stables Thompson & Briscoe

Stables Thompson & Briscoe
 Chartered Accountants, Kendal
 March 2011

Registration number 4240922

Westmorland County Football Association Limited
Company limited by guarantee

Abbreviated accounts

for the year ended 31st December 2010

Westmorland County Football Association Limited
Company limited by guarantee

Contents

	Page
Abbreviated balance sheet	1 - 2
Notes to the financial statements	3

Westmorland County Football Association Limited
Company limited by guarantee

Abbreviated balance sheet
as at 31st December 2010

	Notes	2010		2009	
		£	£	£	£
Current assets					
Debtors		37,391		4,420	
Cash at bank and in hand		417,665		349,880	
		<u>455,056</u>		<u>354,300</u>	
Creditors: amounts falling due within one year		<u>(5,878)</u>		<u>(23,660)</u>	
Net current assets			<u>449,178</u>		<u>330,640</u>
Total assets less current liabilities			449,178		330,640
Accruals and deferred income			<u>(125,000)</u>		<u>-</u>
Net assets			<u>324,178</u>		<u>330,640</u>
Reserves					
Profit and loss account			<u>324,178</u>		<u>330,640</u>
Members' funds			<u>324,178</u>		<u>330,640</u>

The directors' statements required by Sections 475(2) and (3) are shown on the following page which forms part of this Balance Sheet.

The notes on page 3 form an integral part of these financial statements.

Westmorland County Football Association Limited
Company limited by guarantee

Abbreviated balance sheet (continued)

Directors' statements required by Sections 475(2) and (3)
for the year ended 31st December 2010

In approving these abbreviated accounts as directors of the company we hereby confirm:

- (a) that for the year stated above the company was entitled to the exemption conferred by Section 477 of the Companies Act 2006 ;
- (b) that no notice has been deposited at the registered office of the company pursuant to Section 476 requesting that an audit be conducted for the year ended 31st December 2010 ; and
- (c) that we acknowledge our responsibilities for:
 - (1) ensuring that the company keeps accounting records which comply with Section 386 ; and
 - (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 393 and which otherwise comply with the provisions of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies .

The abbreviated accounts were approved by the Board on 31st March 2011 and signed on its behalf by

G Aplin
Director

P G Ducksbury
Director

Registration number 4240922

The notes on page 3 form an integral part of these financial statements.

Westmorland County Football Association Limited
Company limited by guarantee

Notes to the abbreviated financial statements
for the year ended 31st December 2010

1. Accounting policies

1.1. Accounting convention

The accounts are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

1.2. Turnover

Turnover represents the total invoice value, excluding value added tax, of sales made during the year and derives from the provision of goods falling within the company's ordinary activities.

1.3. Grants

Grants are credited to deferred revenue. Grants towards capital expenditure are released to the profit and loss account over the expected useful life of the assets. Grants towards revenue expenditure are released to the profit and loss account as the related expenditure is incurred.

2. Company limited by guarantee

The company is limited by guarantee. The liability of the members is limited to £10 per member in the event of winding up the company.

ELECTION OF OFFICERS

2011

The following existing Council Members are re-elected for 3 years unopposed in accordance with the Articles of Association:-

Council Members (Article 37)

D Blair

W B Johnson

D O'Callaghan

ALTERATION TO MEMBERSHIP RULES 2011

No alteration to Membership Rules proposed, pending Corporate Governance Review by The FA.

**MEMBERSHIP FEES AND CHARGES
2011/2012**

	Existing	Proposed Change
League Sanction Fee	£20	
Senior Club Affiliation Fee	£40 (if renewed before 10 June) £50 (if renewed after 10 June)	
Youth Club Affiliation Fee	£10 (if renewed before 10 June) £15 (if renewed after 10 June)	
Junior Membership	£ 5 (if renewed before 10 June) £10 (if renewed after 10 June)	
Associate Membership	£5	
Entrance Fee for any new club	£10	
Cup Entry Fees		
Senior Challenge Cup	£10	
Benevolent Trophy	£10	
Junior Cup	£10	
Sunday Cup	£10	
Minor Cup	£8	
Tesco Under 16 Girls Cup	Free	£8
Dallam Tower	£8	
Tesco Under 14 Girls Cup	Free	£8
Tesco Under 13 Boys Cup	Free	£8
S M Jones Trophy	£8	
Under 11 Cup	£8	
Public Liability Insurance	£21	50% of premium
Referee Registration Fee	£20	
Associate Referee Registration Fee	Free	
Small Sided League Sanction Fee	£10 per team	£5 per team
Small Sided Competition	£25	
Appeal Fees	£25	

ALTERATIONS TO RULES 2011 / 12

Senior Challenge Cup

Existing Rule**Rule 7**

(c) The kick-off shall be 2.00 pm in August, September, October, March, April and May, 1.30 pm in November and February, and 1.00 pm in December and January, for matches on a Saturday or Sunday. Mid-week matches will be determined by Council. Only the Council shall have the power to order that a kick-off time is changed, as it deems appropriate.

Rule 12 - Provision for All Matches**Rule 19 - Referees and Assistant Referees**

Junior Cup

Existing Rule**Rule 19 - Referees and Assistant Referees**

(b) In all rounds preceding the Semi-Final each club must provide a Club Assistant Referee for the duration of the game, who should introduce him/herself to the Referee 10 minutes before kick-off.

Proposed Change

The kick off shall be **1.30 pm** for all matches on a Saturday or Sunday. Midweek matches will be determined by Council. Only the Council shall have the power to order that a kick-off time is changed, as it deems appropriate.

new (c)

Whilst the Referee must be involved in any decision to postpone a fixture in accordance with the agreed procedure, the Home club must notify the Referee if the game is postponed for any other reason.

new (j)

If a Referee is not contactable on a Match Day he/she must contact the Home club before travelling to the game.

Proposed Change

(b) In all rounds preceding the Semi-Final each club must provide a Club Assistant Referee **who shall be the same person and not a nominated substitute** for the duration of the game. This person should introduce him/herself to the Referee 10 minutes before kick-off.

Rule 17 - Qualification of Players

(f) If a player has played in the Senior Cup, Benevolent Trophy or any other League's or County FA Senior Cup Competition for a Senior Team (as defined below) he may not play in this competition.

SENIOR LEAGUES shall comprise of DIVISION ONE of the WESTMORLAND LEAGUE; ALL DIVISIONS of the NORTHERN PREMIER LEAGUE, NORTHERN LEAGUE, WEST LANCASHIRE LEAGUE, the PREMIER DIVISION of the NORTH LANCASHIRE LEAGUE; together with the TOP DIVISION of all outside leagues not affiliated to Westmorland County Football Association Limited. This shall not apply to BONA-FIDE JUNIOR CLUBS.

Sunday Cup

Existing Rule

Rule 17 - Qualification of Players

(c) In order to play in the competition a player must be a recognised member of the club who is without written contract and must have been registered with the Association by 12 noon on the Friday previous to the date fixed for playing the round and the date must be continuous through to the date of the match. In order to be eligible for the Semi-Final and Final, the players must have been correctly registered and eligible for the Quarter Final Round of the Competition. Note: The registration must be in the Association's possession by hand, post, facsimile or e-mail. (Proof of posting is not acceptable)

(f) If a player has played in the Senior Cup, Benevolent Trophy or any other League's or County FA Senior Cup Competition for a Senior **Club** (as defined below) he may not play in this competition.

SENIOR LEAGUES shall comprise of DIVISION ONE of the WESTMORLAND LEAGUE; ALL DIVISIONS of the NORTHERN PREMIER LEAGUE, NORTHERN LEAGUE, WEST LANCASHIRE LEAGUE, the PREMIER DIVISION of the NORTH LANCASHIRE LEAGUE; together with the TOP DIVISION of all outside leagues not affiliated to Westmorland County Football Association Limited. This shall not apply to BONA-FIDE JUNIOR CLUBS.

Proposed Change

(c) In order to play in the competition a player must be a recognised member of the club who is without written contract and must have been registered with the Association by 12 noon on the Friday previous to the date fixed for playing the round and the date must be continuous through to the date of the match. In order to be eligible for the Final, the players must have been correctly registered and eligible for the **Semi Final Round** of the Competition. Note: The registration must be in the Association's possession by hand, post, facsimile or e-mail. (Proof of posting is not acceptable).

Minor Cup

Existing Rule

Rule 19 - Referees and Assistant Referees

- (d) Fees to be paid to officials
- i) All rounds prior to the Semi-Final
Referee £16.00
 - ii) Semi-Final Ties
Referee £18.00
Assistant Referees..... £9.00
Match Official fees and expenses shall be shared equally between two participating teams. The home team shall be responsible for payment of officials and will recover share from opponents.
 - iii) Final Tie
Referee£21.00 or Memento
Assistant Referees..£10.50 or Memento

Proposed Change

- (d) Fees to be paid to officials
- i) All rounds prior to the Semi-Final
Referee**£17.00**
 - ii) Semi-Final Ties
Referee£18.00
Assistant Referees..... £9.00
Match Official fees and expenses shall be shared equally between two participating teams. The home team shall be responsible for payment of officials and will recover share from opponents.
 - iii) Final Tie
Referee**Memento**
Assistant Referees.....**Memento**

Westmorland County FA Under 11 Cup

Existing Rule

Rule 17 - Qualification of Players

(b) A club may name and use at its discretion a maximum of 4 (four) substitute players at any time in a cup tie, except to replace a player who has been sent off by the Referee after play has commenced. A player who has been substituted may return to play as a substitute for another player at any time subject to the substitute being carried out in accordance with Law 3 of the Laws of the Game. The substitute must be named on the Team Sheet handed to the Referee before the game.

Proposed Change

(b) A club may name and use at its discretion a team of **9 (nine) players and** a maximum of 4 (four) substitute players at any time in a cup tie, except to replace a player who has been sent off by the Referee after play has commenced. A player who has been substituted may return to play as a substitute for another player at any time subject to the substitute being carried out in accordance with Law 3 of the Laws of the Game. The substitute must be named on the Team Sheet handed to the Referee before the game.

INVITATION TROPHY 2010/11

Invited Teams

1. Kirksowald FC (Senior Challenge Cup Winners)
2. Wetheriggs United FC (Benevolent Trophy Winners, Westmorland Football League sponsored by Bluefin Winners)
3. Kendal County FC (Invitation Trophy holders)
4. Corinthians FC (Senior Cup Runners Up)

Reserve

1. Appleby FC (Benevolent Trophy Runners Up)

Dates

1st Round – Sunday 4 September 2011 – Kick off 2pm.

Final – Sunday 2 October 2011 – venue to be decided

COUNCIL MEMBERS

Official Duties 2010/11

	<u>Number of Official Duties</u>
T B Huck	49
G W Cragg	0
M A Crossley	3
R W Wilkinson	2
G Aplin	57
J R Capstick	38
P G Ducksbury	47
D Blair	26
J R Cotter	45
P D Hayton	38
W B Johnson	36
P A McDonnell	21
D O'Callaghan	14
J E Robinson	19
G A Roe	27

NOTES

1. All Leagues and Clubs are reminded that they must affiliate and enter cup competitions by the **10 June 2011**.
2. Anyone failing to affiliate before the **10 June 2011** will only be allowed to vote on Agenda Items 1 – 7.
3. All attendees should register by presenting the enclosed card upon arriving at the meeting. A separate Voting Card will be issued upon entry in the meeting. Both cards must be surrendered prior to leaving the meeting.
4. Please register by **7.00pm**.
5. All Leagues and Member Clubs who fail to attend the meeting will be fined.
6. Two people may attend the meeting, to represent an organisation, although **only one may vote**.
7. An individual may only represent **one** organisation

WESTMORLAND COUNTY FOOTBALL ASSOCIATION LIMITED

Forthcoming Events

Date	Event	Time	Venue
18, 19 and 25 June 2011 24 June 2011	FA Youth Award Module 1	9am - 4pm 6pm - 9pm	Kendal United FC
3 July 2011	Coach In-Service Training: Level 1 to Level 2 Bridging Course	9am – 4pm	Kendal United FC
10 July 2011	Charter Standard Festival (under-7 to under-10 boys and girls, under-12, under-14 girls – 2011/12 age groups)	12 noon – 4pm	Jubilee Playing Fields, Kendal
16, 17, 23 and 24 July 2011	FA Youth Award Module 2 – Developing the Practice	9am - 5pm	Keswick FC
17, 20, 21, 24 August and 13 September 2011	Basic Referee Courses	9am – 4pm	Westmorland County FA Headquarters
25 August 2011	Coach In-Service Training: Grassroots Coaching with Julie Callaghan	6.30pm – 9.30pm	Westmorland County FA Headquarters
30 August 2011	Referees Promotion	6.30pm – 7.30pm	Westmorland County FA Headquarters
31 August 2011	Referee Mentor Training	6.30pm – 8.30pm	Westmorland County FA Headquarters
4 September 2011	9v9 Festival (Boys under 11s – 2011/12 age groups)	12 noon – 4pm	Jubilee Playing Fields, Kendal
5 September 2011	Club Assistant Training	7pm – 8pm	TBC

Date	Event	Time	Venue
7 September 2011	Referee Assessor Training	6:30pm – 8:30pm	Westmorland County FA Headquarters
21 September 2011	The FA Youth Development Review Consultation Event – ‘Your Kids, Your Say’	6pm – 9pm	Bolton Wanderers FC
6 October 2011	Coach In-Service Training: Introduction to Futsal	6.30pm – 9.30pm	Dallam School
12 October 2011	FA Safeguarding Children Workshop	6.30pm – 9.30pm	Westmorland County FA Headquarters
24 October 2011	Junior Football Organisers Course	10am – 4pm	Westmorland County FA Headquarters
19 December 2011	Football Futures Training Event	10am – 4pm	Westmorland County FA Headquarters
18 and 25 January 1, 4, 8 and 22 February 2011	Basic Referees Course	9am – 4pm	Westmorland County FA Headquarters
8 February 2012	FA Safeguarding Children Workshop	6.30pm – 9.30pm	Westmorland County FA Headquarters
11, 12 and 19 February 2012	Level One Award in Coaching Football	9am – 4pm	Westmorland County FA Headquarters
13 February 2012	Football Futures Training Event	10am – 4pm	Westmorland County FA Headquarters
2 April 2012	Football Futures County Leadership and Volunteering Camp	9.30am – 4pm	Frenchfields, Penrith
9, 10, 16 and 17 June 2012	FA Youth Award Module 1	9am – 4pm	Westmorland County FA Headquarters

For Further Details contact the Westmorland County FA Office

To book on any of the above courses visit <http://eventspace.thefa.com/westmorlandfa/participant/s.aspx> or for more information contact the office.

FOOTBALL FUN DAYS

For Boys and Girls aged 4-12

Where?	When?	What Time?
Kirkby Stephen FC	Tuesday 26th July, 2nd,9th,16th,23rd,30th August	9am—3.30pm
Kendal United FC	Wednesday 27th July, 3rd,10th,17th,24th,31st August	9am—3.30pm
Heathwaite FC (Lakes School)	Thursday 28th July, 4th,11th,18th,25th August, 1st September	9am—3.30pm

£15 per session, 2 for £25, 3 for £33 or 4 for £40 when booked at the same time

Every child attending will receive a
FREE Morecambe FC match ticket

To book your place visit our website

<http://eventspace.thefa.com/westmorlandfa/JuneFunDays2011>

If you require any further information please contact
Annette Monks or Adam Panter on 01539 730946